The table below lists common applicable circumstances and supporting evidence that may be supplied, however this list is not exhaustive.

**COVID-19**
In the absence of a medical certificate, a student who tests positive for COVID-19 should provide evidence of their positive rapid antigen or PCR test result.

Students who are self-isolating due to being a close contact of a positive case can apply if their circumstances are impacting their ability to complete or attend an assessment. Supporting documentation should be provided where possible. In the absence of supporting documentation, a personal statement can be provided.

<table>
<thead>
<tr>
<th>Exceptional Circumstance</th>
<th>Supporting Evidence Required - Suggested</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Short-term illness</td>
<td>• Medical Certificate (provided by health practitioner, see Appendix 2.1 of parent document)</td>
</tr>
<tr>
<td></td>
<td>or</td>
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<tr>
<td></td>
<td>• Hospital Discharge Certificate</td>
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<tr>
<td>2. Hardship or trauma, including:</td>
<td>• Official letter from relevant source/authority</td>
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<td>• Sudden change in domestic arrangements:</td>
<td>or</td>
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<tr>
<td>e.g. eviction, homelessness</td>
<td>• Police report</td>
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<tr>
<td>• Unexpected serious financial difficulties</td>
<td>or</td>
</tr>
<tr>
<td>• Victims of crime</td>
<td>• Medical Certificate (provided by health practitioner, see Appendix 2.1 of parent document)</td>
</tr>
<tr>
<td>• Unexpected events/accidents</td>
<td>or</td>
</tr>
<tr>
<td>• Hospitalisation of a family member</td>
<td>• Hospital Discharge Certificate</td>
</tr>
<tr>
<td>3. Death of a relative or friend</td>
<td>• Death Notice/Certificate</td>
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<td>or</td>
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<tr>
<td></td>
<td>• Obituary</td>
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<td></td>
<td>or</td>
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<tr>
<td></td>
<td>• Order of service</td>
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<td></td>
<td>or</td>
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<tr>
<td></td>
<td>• Statutory Declaration</td>
</tr>
</tbody>
</table>
### 4. Unavoidable commitments
- University Competitions
- Religious commitments
- Unavoidable medical procedures
- Court dates/Jury Duty
- Unexpected carers requirements
- Exams held at another University
- Internship or graduate interviews
- UNSW approved internships

#### Evidence of special consideration
- Letter from UNSW competition owner confirming support of attendance at competition
- Letter from religious leader/Elder
- Medical Certificate (provided by health practitioner, see Appendix 2.1 of parent document)
- Letter confirming attendance to Jury Duty/court date
- Carers requirements list
- Letter from other University confirming exam schedule
- Evidence of interview
- Letter from internship host confirming internships dates and their unwillingness to be flexible in start dates or allowing time off to attend university examinations

### 5. Exacerbation of ongoing illness

- Medical Certificate (provided by health practitioner, see Appendix 2.1 of parent document)

### 6. Elite athletes or Performers
- Students part of UNSW Elite Athlete Program
- Students representing UNSW/State/Australia at a competition
- Faculty supported competitions

#### Evidence of special consideration
- Letter from club or team manager outlining competition dates or increased training commitments
- Letter from club or competition owner confirming competition dates
- Letter from Faculty ADE confirming support of attendance at Faculty competition

### 7. Army Reservists/SES commitments and Volunteer Firefighters

- An official training notice from organiser explaining why attendance is required

### 8. Life Events
- Births
- Weddings

#### Evidence of special consideration
- Birth certificate
- Hospital admission/discharge papers
- Medical Certificate (provided by health practitioner, see Appendix 2.1 of parent document)
- Invitation to wedding

### 9. Technical issue during an online assessment

#### Evidence of special consideration
- Screenshot(s) of the issue experienced
- Screenshot(s) of communication with Course Coordinator or Tutor