Science Equity, Diversity, and Inclusion Working Group (SEDIWG)

Expressions of Interest

Position: SEDIWG Project Team Members

The Faculty of Science is committed to providing a supportive, equitable and inclusive environment where all staff and students can reach their full potential, supporting the University's aspiration to be the exemplar Australian University and employer of choice for people from diverse backgrounds.

The Working Group is currently seeking student and staff volunteers from the Faculty of Science to sit on our SEDIWG Project Teams. The first project team will focus on cultivating an inclusive research culture while the second project team will focus on showcasing the lived experiences of diversity in science. These volunteers are in addition to the School representatives that are part of SEDIWG.

Inclusive Research Spaces Project Team

This project will involve developing a set of resources designed to empower UNSW Science staff and students to cultivate an inclusive culture in their research groups and activities. These resources will draw from current best practices and may take the form of toolkits, online modules, and/or other digital resources. Topics will span cultural inclusion, respectful and equitable behaviour, and research practices.

Lived Experiences Project Team

This project focuses on showcasing the lived experience of diversity in science. It will involve working with a range of people to develop, research, and tell their stories in different formats. This project aims to celebrate diversity, increase awareness, develop community, and encourage positive change.

Role and Responsibilities of Project Team Members

Note this is a voluntary, non-renumerated role.

Project team members are responsible for:

- Actively contributing to the design and delivery of initiatives within their project team,
- Meeting with other project team members outside of SEDIWG meetings to advance initiatives within their project team
- Reading papers and other materials in preparation for the meeting,
- Providing project updates at SEDIWG meetings (1-2 members from each team to act as a representative)
- Adhering to the governance structures and processes of SEDIWG as relevant,
- Supporting and amplifying the vision, mission, and values of the Faculty as they related to Equity, Diversity, and Inclusion
SEDIWG Structures and Governance

The Faculty of Science Equity, Diversity, and Inclusion Working Group (SEDIWG):

- Provides strategic direction and leadership on aspects of Science EDI in line with UNSW’s 2025 Strategy and the Faculty of Science Strategy;
- Identifies diversity initiatives and actions;
- Designs, develops, and delivers initiatives within their determined project teams;
- Reviews the progress towards equity, diversity, and inclusion goals.

The SEDIWG members comprise of

- The Dean or their delegate,
- Professional or Academic Staff representing each of the eight schools in Science,
- Faculty Student Representatives (1 Undergraduate and 2 Postgraduates).
- Project Team Representatives
- Representatives from the UNSW Athena Swan Self-Assessment Team and the UNSW Women in Research Network

Term of Appointment

Project team members are appointed for a default time of two (2) years, but the length is subject to project parameters and may be shorter or longer.

Appointment Process

The EDI Project Officer will facilitate the appointment process. The key steps in the appointment include:

1. Seek expressions of interest (EOI) in the position
2. Receive applications from interested parties
3. Confirm receipt of all applications
4. The EDI Project Officer will review EDI applications and provide a shortlist of suitable candidates to the Co-Chairs
5. The Co-Chairs will appoint the new project team members and the EDI officer will notify the successful candidate
6. Project team members will commence in the position as soon as practicable
7. All other applicants will be advised of the outcome of the process

Submitting an Expression of Interest

Applications should include

A cover letter not exceeding 1 page, in which you should:

- Indicate which Project Team you would like to join.
- Outline your skills and attributes relevant to the role
- Detail 1-2 ideas of how you would specifically contribute to the project and/or how you envision the outcomes of the project
Applications must be received by COB 5 pm Monday, 14 February 2022

Email to: Science.EDJ@unsw.edu.au
## SEDIWG Meeting Schedule 2022

<table>
<thead>
<tr>
<th>Meeting Number</th>
<th>Date</th>
<th>Time</th>
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<td>1</td>
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<td>6</td>
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